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2020-2021 Tuition and Payment Information

Toddler Hours: 9:15-1:15

Preschool & Kindergarten Hours: 9:30-1:30

Johns Creek UMC Preschool accepts students without regard to race, creed, sex, religion or national origin.

CLASS	DAYS Offered	TUITION PAYMENTS Nine (9) Payments	Registration Fees	
			1 st Child	2 nd Child
Toddlers (age 1 by 9/1/2020)	Monday/Wednesday	\$265	\$175	\$125
Toddlers (age 1 by 9/1/2020)	Tuesday/Thursday	\$265	\$175	\$125
Twos (age 2 by 9/1/2020)	Tuesday/Thursday	\$285	\$175	\$125
Twos (age 2 by 9/1/2020)	Monday/Wednesday/Friday	\$335	\$175	\$125
Twos (age 2 by 9/1/2020)	Monday/Tuesday/Thursday	\$335	\$175	\$125
Twos (age 2 by 9/1/2020)	Tuesday - Friday	\$365	\$175	\$125
Threes (age 3 by 9/1/2020)	Tuesday/Thursday	\$290	\$175	\$125
Threes (age 3 by 9/1/2020)	Tuesday/Thursday/Friday	\$340	\$175	\$125
Threes (age 3 by 9/1/2020)	Monday/Wednesday/Friday	\$340	\$175	\$125
Threes (age 3 by 9/1/2020)	Monday-Thursday	\$365	\$175	\$125
Threes (age 3 by 9/1/2020)	Tuesday-Friday	\$365	\$175	\$125
Threes (age 3 by 9/1/2020)	Monday – Friday	\$390	\$175	\$125
Fours (age 4 by 9/1/2020)	Monday/Wednesday/Friday	\$340	\$175	\$125
Fours (age 4 by 9/1/2020)	Monday - Thursday	\$365	\$175	\$125
Fours (age 4 by 9/1/2020)	Tuesday-Friday	\$365	\$175	\$125
Fours (age 4 by 9/1/2020)	Monday – Friday	\$390	\$175	\$125
Young Fives (age 5 by 9/1/2020)	Monday – Friday	\$390	\$175	\$125
Kindergarten (age 5 by 9/1/2020)	Monday – Friday	\$455	\$175 + \$245 (curriculum fee)	

Please review the following TERMS & CONDITIONS:

- All students in Threes, Fours, and Kindergarten classes must be completely toilet-trained and able to independently use the restroom when Preschool begins. Each child should be wearing underwear, not Pull-Ups or diapers, at school. For the purposes of clarification, our definition of fully toilet-trained is the child's recognition of the need to use the restroom; is able to inform an adult of the need to go; enters the restroom on their own; removes necessary clothing with little or no assistance; sits or stands at the commode and handles own hygiene; re-dresses; washes hands and rejoins the class.
- Teacher Requests may be considered if an older sibling had the teacher. Although every effort is made, not all teacher requests or first choice of classes can be guaranteed.
- **Classes are subject to close if minimum enrollment requirements are not met.**
- As outlined below, all fees and payments made to Johns Creek UMC Preschool are non-refundable and non-transferable- ***NO EXCEPTIONS. *Unusual, long term school closings of two weeks or more due to COVID-19 will be handled at the discretion of the JCUMC Preschool Board and church administration.**

FINANCIAL POLICIES:

Johns Creek United Methodist Church Preschool operates as a non-profit organization and relies on registration fees and tuition payments for operating expenses. Prompt payment of tuition enables Johns Creek UMC Preschool to maintain its program with the highest quality and standards.

PAYMENT SCHEDULE: The preschool's payment schedule policy is based on a child's commitment to one full school year. Payments include a Registration Fee and Tuition Payments which are divided into nine (9) equal installments. Payments are due as indicated on the schedule below.

All payments are non-refundable and non-transferable. *No exceptions

2020 - 2021 PAYMENT SCHEDULES

PRESCHOOL CLASSES

Registration Fee	Upon Enrollment
Tuition Payment 1	June 1, 2020
Tuition Payment 2	August 1, 2020
Tuition Payment 3	September 1, 2020
Tuition Payment 4	October 1, 2020
Tuition Payment 5	November 1, 2020
Tuition Payment 6	December 1, 2020
Tuition Payment 7	January 1, 2021
Tuition Payment 8	February 1, 2021
Tuition Payment 9	March 1, 2021

KINDERGARTEN

Registration Fee	Upon Enrollment
Tuition Payment 1	Upon Enrollment
Tuition Payment 2	June 1, 2020
Curriculum Fee	July 1, 2020
Tuition Payment 3	August 1, 2020
Tuition Payment 4	September 1, 2020
Tuition Payment 5	October 1, 2020
Tuition Payment 6	November 1, 2020
Tuition Payment 7	December 1, 2020
Tuition Payment 8	January 1, 2021
Tuition Payment 9	February 1, 2021

BILLING SCHEDULE/LATE PAYMENTS/LATE FEES: All payments are due by the 1st of the month. If payments are not received by the 5th, a \$25 late fee will be applied to your account. If payment is not made by the 15th of the month, an additional \$25 late fee will be applied. Late fees will continue to accrue until the account has been made current. If payment is not made within 30 days your child may be considered withdrawn from JCUMCP.

REFUNDS: **All payments are non-refundable and non-transferable. *No exceptions.** No refunds will be made for short or long absences. There will be no financial credits due to illness, inclement weather, travel, or any other reason. In the case of extended absence or illness, tuition payments must be paid to maintain a spot in the class. If your child will be absent for an extended period of time, you are responsible for paying tuition due in order to retain his/her placement in our program. Failure to do so will result in forfeiture of your child's spot.

SCHOOL CLOSING: There will be no refunds or make up days scheduled in the event of school closing due to inclement weather or any other unforeseen emergency. ***Unusual, long term school closings (due to COVID-19) will be handled at the discretion of JCUMC Preschool Board and church administration.**

WITHDRAWALS: Should it become necessary to withdraw a child from Johns Creek UMC Preschool, 30 days written notice to the Director is required. **You will be responsible for any Tuition Payments due while your child attends JCUMCP.**

RE-ENROLLMENT POLICY: *If a child is withdrawn from the program and returns later in the same school year to re-enroll, it will be treated as a new enrollment.* There will be no credits given from the previous enrollment, including Registration Fee, Tuition Payments or other fees. There are no guarantees that a child will be re-enrolled in the same classroom with the same teacher. Re-enrollment will be allowed on a space-available basis.

RETURNED PAYMENT FEES: If a payment is returned to the Preschool for insufficient funds, the Preschool is charged a fee by the bank, therefore there will be a *fee of \$25 assessed by the Preschool for each returned payment.*

Please keep this page for your records and reference.