



## Job Posting

**Position:** Associate Director of Children's Ministry

**Reports to:** Director of Children's Ministry

**Classification:** Part-time - approx. 20 hrs/week

**Compensation:** \$18/hr.

### About Johns Creek UMC

Johns Creek United Methodist Church is located in Johns Creek, GA., northeast of Atlanta. JCUMC is a vibrant and thriving church of over 2500 members, with three Sunday worship services.

### Job Description and Qualifications

#### Position Summary:

The Associate Director of Children's Ministry (ADCM) helps support the mission of the JCUMC Children's ministry including nursery, Sunday Pre-school and grades 1-5 by working closely with the Director of Children's Ministry and volunteers. JCUMC offers full children's programming on Sunday mornings, currently averaging more than 100 children. JCUMC's Children's Ministry also provides other on-going programs and special events. The ADCM helps provide leadership, training, support and oversight to various Children's Ministry programs.

#### Personal Qualifications:

- Solid UMC theology who feels a call by God into full-time children's ministry
- Minimum requirement of a Bachelor's Degree, preferably in Early Childhood Education or Christian Education
- Minimum of 2 years of experience in Children's Ministry, as a church staff member or lay leader
- Positive and energetic interface, with the ability to help build, lead, and empower volunteer teams
- Excellent organization, communication (verbal and written) and listening skills, with a high degree of initiative and accountability
- Proficient with Microsoft Word, Excel, PowerPoint, and Outlook

***To apply, please send resume to Greg Jacobs at [gjacob07@outlook.com](mailto:gjacobs07@outlook.com)***