



**Directory of Ministries**

**Johns Creek UMC**

**2017**

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August 22, 2017

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## GATHERING FOR WORSHIP - WELCOME

**Sunday Morning Door Greeters** – Our mission is a wonderful opportunity to provide a warm and welcoming reception to member, guests, and a first impression to new visitors on Sunday morning. We greet at all 3 services-8:30am, 10:50am and 11:00am. It is really a lot of fun. Some families even make it a parent-child task. Responsibilities of a greeter include: smiling, welcoming each person with a genuine & personal greeting, assisting with entry by opening and holding doors or going to the car door for drop-offs, guiding individuals to the Welcome Desk for directions or questions and assisting with departures by opening doors and wishing well. Wear your name tag and get a special greeter pin at the welcome desk. Greeting schedules are made each quarter. Contact Fred and Jody Court at [courtj@bellsouth.net](mailto:courtj@bellsouth.net) or call 770-623-9553 with any questions.

**Welcome Center** – The Welcome Desk is a great way to welcome visitors, answer questions and direct them to the right places. We man the Welcome Desk outside the sanctuary at both the 8:30am & 11:00am services and from 9:30am-10:00am at the Welcome Desk under the stairwell in the Sunday School wing. Located at the Welcome Desk is a wealth of information about Sunday School (children and adults), joining the church, etc. We walk visitors to the nursery or Sunday School, if needed. We also hand out hearing devices. If you love to meet and greet people, this is a great position. Usually a specific time and Sunday is assigned to volunteers. Any further questions please contact Linda Flugel at [lsflugel@aol.com](mailto:lsflugel@aol.com) or call 770-633-9632.

**Hospitality Room Hosts** – As a Hospitality Host, you will welcome and greet all people attending Sunday morning worship services, either at the 8:30am or 11:00am services. Most Hospitality Hosts serve once a month at one of the services. We also assist new members on the Sunday morning that they actually join the church, taking their picture and reviewing the new member information form. Hospitality Hosts also hand out visitor gifts and provide church information/pamphlets. Schedules are made quarterly. Please contact Karen Davis at [karendavis1@bellsouth.net](mailto:karendavis1@bellsouth.net) with further questions. Thank you again for your willingness to serve in this role for our church.

**Parking Lot Greeters** – As a parking lot greeter, we are the first face people see when they come to an event at Johns Creek. Many people coming for holidays or concerts are not familiar with our facilities. We are able to greet incoming traffic at one of the 3 entrances with a smile, directing them to the best parking spot; assisting with directions and directing to overflow parking if necessary. This committee meets whenever a large event takes place at the church. Please contact Dan Reeder at [danjreeder@gmail.com](mailto:danjreeder@gmail.com) with further questions.

**Special Events Greeters** – We are a group of volunteers, working primarily with our Music Ministry to welcome people to various concerts. As greeters, we are sometimes the first impression of JCUMC as several thousand people enter our doors each year for our music programs. Greeters help people feel comfortable and appreciated through welcoming, handing out programs, guiding and assisting them in any way possible. A bonus for working a ticketed event is you have free admission to the event. Volunteers may choose which events to work which gives you flexibility. If you have any questions, please contact Anna Hillman at 770-842-5888.

**Kitchen Angels** – Our mission is a wonderful opportunity to help provide a meal during our Wednesday night Café 2:42. Our workers prepare and serve dinner on most Wednesdays from August to April. Our schedules are rotating, based on when you are available. Occasionally we are asked to help during other events or missions. We prepare meals, salad bar and desserts, serve and clean up. The preparation schedule includes various times but the most activity is between 4pm-8pm. Volunteers have a great time with a lot of friendly interaction and laughter. We welcome all

ages from teens upward. Contact Fred and Jody Court at [court@bellsouth.net](mailto:court@bellsouth.net) or call 770-623-9553 OR Holly Price at [hpricemom@gmail.com](mailto:hpricemom@gmail.com) or call 770-377-9078.

**1<sup>st</sup> Time Visitor Contacts** – The team that contacts first time visitors consists of 4-5 people with each person having one week a month to write a welcome note to those attending worship at JCUMC for the first time. It provides an initial outreach, as well as a specific contact for these visitors. For more information, please contact Ed Jordan at [cedwin@bellsouth.net](mailto:cedwin@bellsouth.net).

**Jam Delivery Ministry** – The Jam Ministry team visits every 2<sup>nd</sup> time visitor to JCUMC within one week of their 2<sup>nd</sup> visit to worship. We believe this type of follow up will increase the percentage of 2<sup>nd</sup> time visitors who join JCUMC. It also proves that we are an active and welcoming church in the community. This is an ongoing ministry throughout the year and members of this ministry are given between 2 assignments a year to twice a month, depending on availability. Jam Ministers get assignments by email or phone message and typically visit those in own neighborhoods or within a 4-5 mile radius, taking a prepared jam bag to the visitor and giving them a JCUMC welcome. After the visit, they record information about the visit. Please contact Barbara Cook at 770-205-3161 for more information.

**Membership Follow Up** – Work on a team to follow up with members who have been absent for a period of time. This will have various components depending on the length of absence but primarily involves making phone calls. The team's goal is to make sure we are not missing needs of church members and to help all of us stay connected and active in the Body of Christ at JCUMC. Please contact Lori Osborn at [losborn@johnscreekumc.org](mailto:losborn@johnscreekumc.org) with questions.

## GATHERING FOR WORSHIP – WORSHIP

**Funeral Committee** – Our desire is to build up a team of responsible individuals who can be available to assist at funerals. These individuals will be ambassadors of our church who have compassion for family, grieving relatives and friends. Funerals are scheduled at all times of any day, as agreed upon with the family and clergy. General duties include answering questions, giving facility directions and assisting the JCUMC clergy and funeral director. For more information, please contact Pete Hall at [peterchiefwahoo@bellsouth.net](mailto:peterchiefwahoo@bellsouth.net).

**Wedding Coordinators** – Our goal is to insure each wedding at JCUMC exceeds the expectations of the wedding party. The committee will insure the coordination between the bridal party, officiating pastor, musicians, custodial staff and all wedding support is smooth and the results in a memorable and beautiful worship service. The Committee follows the wedding policy set by JCUMC. Coordinators will meet with the bride and groom to determine the details and needs for their wedding and then coordinate the rehearsal and wedding. Coordinators work in pairs and will receive training specific to weddings at JCUMC. A copy of the wedding policy and other guidelines are available for the coordinators. Please contact Kay Davenport at [kjdavenport54@gmail.com](mailto:kjdavenport54@gmail.com).

**Baptisms** – Baptism Coordinators help facilitate the logistics before the service. We need helping hands/volunteers to meet with the family prior to the service, get the Baptismal font ready, have pews reserved for the family and friends, take photos of the family and do any clean up afterward. For more information please contact Laurie Hinton at 404-314-3630 or Susan Smith at 404-317-1234. The Coordinators will meet the family 30 minutes before the baptism service in the Bride's/Hospitality Room.

**Flowers** – Committee members will make sure that the ordered flower arrangements are on the stands in the sanctuary or if no flowers were ordered, place the silk arrangements on the stands. Please contact Linda Flugel at [lsflugel@aol.com](mailto:lsflugel@aol.com) with any questions.

**Scripture Readers** – At Johns Creek UMC, we believe that we are all responsible for spreading the Gospel of Jesus Christ. One way we express this belief is by asking members of the congregation to read the Scripture during the traditional worship services. This opportunity is open to children 4<sup>th</sup> grade and older, youth and adults. Individuals can sign up for a date and service of their preference and would not need to read at both services. The reading and all information needed is provided in advance. This is a wonderful way to participate in worship! Contact Davida Denton with any questions at [vida.denton@gmail.com](mailto:vida.denton@gmail.com)

**Communion Stewards** – The Communion Steward secures laity to assist clergy in serving communion. The stewards will make sure the elements for Communion are available, purchase the bread and juice, set the Communion table, and clean up after the service. Communion is held at least 12 times a year. For questions and information please contact Alma Owens at [alma@owensemail.com](mailto:alma@owensemail.com)

**Ushers** – Our desire is to maintain a rotating team of responsible individuals and families to serve during the worship services for one or two scheduled weeks per month. Ushers prepare the sanctuary for worship, greet members and visitors, distribute orders of worship, assist with seating the congregation, tend to special needs as they arise, collect the offering and guide the movement of the congregation during special events. Special events include: Holy Communion, holiday services, funerals, music events, etc. Detailed instructions with training will be offered. For questions or more information, please contact Woody Blome at 404-783-6217.

**Vergers** – A verger makes sure the acolytes are prepared, meeting them in the acolyte robing room fifteen minutes before the service. The verger will then direct all those who will be processing down the aisle at the beginning of the service. After the service, responsibilities are refilling the candles with oil, checking the acolyte room, replacing the cross and Bible and candles on the altar. In addition, vergers assist with acolyte training once or twice a year. Please contact Kathy Oldham for more information at [oldham.3300@att.net](mailto:oldham.3300@att.net)

**Acolyte Coordinator** – The Acolyte Coordinator recruits, trains and mentors boys and girls in the reverential participation in worship services. In conjunction with the Youth Minister, the acolytes (6<sup>th</sup> grade through high school) are instructed in the Order of Worship and symbolism of the objects on the altar. The acolytes are scheduled for assistance at worship services. The Acolyte Coordinator will train acolytes, schedule acolytes and notify the vergers of the schedule, communicate with parents & acolytes, ensure the vestments are cleaned and maintained. For more information please contact Heather Anderton at [heatheranderton@gmail.com](mailto:heatheranderton@gmail.com)

**Sound Volunteers for Modern Worship** – Volunteers will need knowledge of Live Worship sound reinforcement principles or willingness to learn. Also they will learn the Modern Worship processes for lighting set up, sound reinforcement set up and their worship applications and storage/maintenance of the gear. The position has a 7:00am report time on Sunday. Please contact Gary Wilder at [uga4ever@gmail.com](mailto:uga4ever@gmail.com) for more information.

**Audio/Video Assistance for Modern Worship** – Volunteer position will require either knowledge of Pro Presenter software for running audio/visual materials on a Mac computer or the willingness to learn the software. They will edit presentations and run them live, coordinating with the sound engineer during the service. Volunteer will report at 8:30am on Sunday. For more information, please contact Gary Wilder at [uga4ever@gmail.com](mailto:uga4ever@gmail.com).

**Crew Volunteers for Modern Worship** - Volunteer will need either knowledge of live sound setup or willingness to learn. Setup includes lighting, PA and other needs. You will work with the sound engineer to coordinate setup and takedown efforts. Volunteer will report at 7:30am and stay

until the tear down and storage is complete. For more information, please contact Gary Wilder at [uga4ever@gmail.com](mailto:uga4ever@gmail.com).

**Coffee/Donuts for Modern Worship** – Volunteers are needed to prepare coffee at the church, using coffee items at the church and arranging/providing for light breakfast food. Coffee and food items should be set up by 9:30am. For more information, please contact Gary Wilder at [uga4ever@gmail.com](mailto:uga4ever@gmail.com).

**Adult Chancel Choir** – The Chancel Choir is open to all who enjoy singing and sharing music and wish to enter a commitment to create music with others to share the glory of God. A wide variety of musical abilities are welcome in the Chancel Choir, which primarily leads worship at the 11:00am service on Sunday. Rehearsal is on Wednesday evenings-7:30pm-9:00pm or Sunday afternoons-1:30pm-3:00pm in the choir room on the 2nd floor. The Chancel Choir also performs a variety of concerts throughout the year. You can join by attending one of our regularly scheduled rehearsals. Please contact Dr. Nathan Frank at [nfrank@johnscreekumc.org](mailto:nfrank@johnscreekumc.org) for more information. Child care is provided.

**Youth Reflection Choir** – All 6th-12th graders are welcome to come join in singing, fun and fellowship! Weekly rehearsals take place in the choir room on Sundays from 4:00pm-5:00pm. This ensemble participates regularly in the 8:30am Sunday worship service, church-sponsored mission events, and attends a summer choir tour annually. For more information, contact Dr. Nathan Frank at [nfrank@johnscreekumc.org](mailto:nfrank@johnscreekumc.org).

**String Ensemble** – The Johns Creek String Ensemble is composed of adults and youth instrumentalists. Experience levels range from beginner to professional. They play regularly in the 11:00am worship services, as well as the new Christmas POPS. Rehearsal is Sunday from 3:15pm-4:15pm in the Gathering Room. They are led by Kazanetti Quartet member and local string guru Julie Rosseter. Contact her at [julierossetersweeney@gmail.com](mailto:julierossetersweeney@gmail.com) for more information.

**Wind Ensemble** – The Johns Creek Wind Ensemble is composed of adult and youth instrumentalists. Experience levels range from beginning to professional. They play regularly in the 11:00am worship service, as well as the new Christmas POPS. The Wind Ensemble rehearses Sundays from 3:15pm-4:15pm in the Sanctuary. For more information, contact Dr. Nathan Frank at [nfrank@johnscreekumc.org](mailto:nfrank@johnscreekumc.org).

**Majesty Ringers Adult Handbells** – The adult hand bell choir participates periodically in Sunday morning worship services. Rehearsals are Sunday evenings during the school year from 4:45pm-6:00pm in Room 309. Contact Jeremy Rush at [jrush@johnscreekumc.org](mailto:jrush@johnscreekumc.org) for more information.

**Reflection Ringers Youth Handbells** – The youth hand bell choir participated monthly in the Sunday morning worship services. Rehearsals are Sunday evenings during the school year from 3:15pm-4:15pm in Room 309. Contact Dr. Nathan Frank at [nfrank@johnscreekumc.org](mailto:nfrank@johnscreekumc.org) for more information.

## GROWING IN OUR FAITH – CHILDREN

**Sunday School Teacher for Preschool (The Ark) or Elementary (Quest)** – Sunday School is a fun interactive time for children to learn Bible stories and how to pray and worship with their peers. It is one hour long-9:45am-10:45am. Lesson plans and materials are all ready for the teacher; no preparation work needed other than reading through the lesson. Teachers will guide children through crafts, games, snack and prayer. Sunday School teachers teach in pairs, committing to teaching every other month for the whole month. Substitute teacher are always needed as well. All

children's Sunday School teachers are required to be Safe Sanctuary trained prior to working with children. For questions or more information, contact Kirby Darden at [kdarden@johnscreekumc.org](mailto:kdarden@johnscreekumc.org).

**Sunday School Coordinator for Preschool (The Ark) or Elementary (Quest)** – A Sunday School coordinator helps behind the scenes during the 9:45am-10:45am Sunday School to make sure the hour runs smoothly. Coordinators will set up materials in the classrooms, take attendance and help wherever most needed during Sunday School. No preparation work is needed; this is an “extra hands” volunteer who helps support the teachers. Coordinators commit to a once per month rotation. All volunteers are required to be Safe Sanctuary trained prior to working with children. For questions or more information, please email Kirby Darden at [kdarden@johnscreekumc.org](mailto:kdarden@johnscreekumc.org)

**Children's Church Volunteer for Preschool (The Ark) or Elementary (Quest)** – Children's Church takes place during the 11am hour, and is an interactive worship service specially designed for kids. After the “Time for Young Disciples” in the Sanctuary, ages 3 through 3rd grade will exit the Sanctuary and go to the Chapel for Children's Church. Kids will participate in worship songs, learn from an interactive Bible lesson, play games that reinforce the lesson and discuss and pray in small groups. Adult volunteers are needed to lead small groups through scripted discussion questions and activities. No preparation required. Small group leaders commit to a once per month rotation at 11:00am. Volunteers are required to be Safe Sanctuary trained prior to working with children. Please email Kirby Darden at [kdarden@johnscreekumc.org](mailto:kdarden@johnscreekumc.org) for more information.

**Special Needs Ministry Volunteer** – Our desire is to nurture children, youth and adults with special needs as well as provide a respite for their caregiver. Sunday School is held every Sunday between 9:50am-10:45am. Dances for the community are held quarterly. For more information please email [specialneeds@johnscreekumc.org](mailto:specialneeds@johnscreekumc.org).

**Quest Mission Volunteer** – Mission Quest provides 4th & 5th graders opportunities to participate together in a variety of fun and missional activities. Volunteers needed to help with church sponsored activities that the Mission Quest children participate in together. Some activities may include a corn maze, mission activities, laser tag, crafts and games. Extra hands are always appreciated to make this a successful and fun ministry for preteens. Sessions take place at least once per month on Saturday or Sunday. All volunteers are required to be Safe Sanctuary trained prior to working with children. For more information, please contact Kirby Darden at [kdarden@johnscreekumc.org](mailto:kdarden@johnscreekumc.org).

**Created by God Volunteers** – Created by God introduces the cycle of human growth and development, including human sexuality from a Christian perspective. It provides a safe environment for 5th & 6th graders to learn and ask questions. The 2 day course is informational for boys and girls. Kids participate in an open discussion about sex, sexually transmitted diseases, the human body and Christian values. Both parents and children participate in this class, offered once in January and once in February. Volunteers will not take on the role of “teacher”, but instead will help with discussions and activities. Created by God is an approved United Methodist curriculum with student handbooks and parent handbooks. All volunteers are required to be Safe Sanctuary trained prior to working with children. For questions or more information, please contact Christi Riley at [ctriley@bellsouth.net](mailto:ctriley@bellsouth.net)

**Children's Major Events Volunteers** – Throughout the year, the Children's Ministry hosts several major events: Easter Eggstravaganza (Egg Hunt), Vacation Bible School, Trunk or Treat, 4th & 5th Grade activities, 3rd Grade Bibles, etc. These events are visible in our community and they gather many visiting families on our campus. It is especially important that visiting families see and feel support and excitement from the whole congregation. Every big event needs greeters, volunteers

and leadership. For questions or more information, please contact Kirby Darden at [kdarden@johnscreekumc.org](mailto:kdarden@johnscreekumc.org)

**Nursery Volunteers** – We provide safe and loving childcare for children from 0-36 months old, so their parents may attend Sunday School and Worship services. Time of commitment varies but is approximately 2 hours a quarter and duty is to assist the staff caregiver in one of the four nursery/classrooms. No prior experience is needed. Safe Sanctuary training is requested prior to working with children. For more information, please contact Vicki Kratzer at 404-803-1218.

## GROWING IN OUR FAITH –YOUTH AND COLLEGE

**College Ministry** – It is very important to remind our college students of our love, support, prayers and God’s love during their college years. This committee stays in contact with JCUMC’s college students through emails, the church newsletter, birthday cards and various gift cards throughout the school year. For more information about this committee, contact Rev. Brittany Sanders at 770-497-8215 or [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org)

**Youth Sunday School Teachers** – Faith formation is an important part of our youth ministry. Our hope is to have a number of adults who engage our students on a weekly basis and nurture their faith as they grow through our youth ministry. Our lead Sunday School teachers will receive a lesson in advance and are asked to read and prepare to teach the lesson each week. Lessons are from approved United Methodist curriculum. Teachers are asked to take attendance, help foster an environment where youth feel encouraged to learn and grow in their faith, and to share with students the opportunity to engage in other ongoing youth programs at JCUMC. Youth Sunday School meets on the Third Floor at 9:45am. All youth Sunday School teachers are required to be Safe Sanctuary trained prior to working with youth. For more information, contact Rev. Brittany Sanders at 770-497-8215 or [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org).

**Assistant Youth Sunday School Teachers** – As an assistant youth Sunday School teacher, your role is to provide support and assistance, encourage participation, and assist in facilitating Sunday School for our youth. All Youth Sunday School Teachers are required to be Safe Sanctuary trained prior to working with youth. Please contact Rev. Brittany Sanders at 770-497-8215 or [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org) for more information.

**Catalyst Volunteers** – On Sunday nights, our youth and adults gather from 5:15pm-7:15pm for a time of snack, fellowship, worship and discipleship. On a typical Sunday night, we divide into discussion groups then gather together for a group message, worship and games. During the 2017-2018 school year, we are expanding our programs to include fellowship dinners, special events and other opportunities to encourage youth to invite others to our campus. We want to foster an environment in which all feel welcome as they enter the doors and grow deeper in a relationship with God. We need adult volunteers to make this possible. All Catalyst volunteers must be Safe Sanctuary trained prior to working with the youth. For more information, contact Rev. Brittany Sanders at 770-497-8215 or [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org)

**C.O.W. Volunteers** – On Wednesday evenings during the school year, we gather for Church on Wednesdays (C.O.W.). Most recently, we had our youth volunteering to lead devotions. This fall, we will start with new curriculum and an opportunity for youth to engage in discipleship from 6:00pm-7:30pm. In order for our C.O.W. ministry to happen, we need some caring adults who give of their time to facilitate discussions and nurture our youth. All volunteers must be Safe Sanctuary trained prior to working with youth. Please contact Rev. Brittany Sanders at 770-497-8215 or [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org) for more information.

**Youth Special Events Chaperones** – Caring volunteers who love God and our youth are asked to help chaperone some of our major events throughout the year. We have a fall retreat, spring In town Mission Retreats, summer mission trips and a variety of day trips each year. We are also in need of a coordinator or producer for the Live Nativity presented in December. Without adult volunteers to help, we are unable to do our special events. All special events chaperones and coordinators must be Safe Sanctuary trained prior to working with youth. Please contact Rev. Brittany Sanders at 770-497-8215 or [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org) for more information.

**Catalyst Snack Volunteers** – We have snack on Sunday nights during our Catalyst program. Parents and other volunteer sign up to provide our snacks each week. Providing snack is an excellent way to see what our Sunday night ministry looks like and to support our youth. An electronic sign-up is sent out regularly. For more information, contact Rev. Brittany Sanders at 770-497-8215 or [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org).

**Catalyst Praise Band Adult Volunteers** – While we highly encourage our youth to be leading each other in worship, we need a few dedicated volunteers to help mentor our youth in learning to play new songs, learn to use the audio/visual equipment on the third floor and facilitate guidance during rehearsals. All Praise Band Volunteers must be Safe Sanctuary trained prior to working with youth. For more information, contact Rev. Brittany Sanders at 770-497-8215 or [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org).

**Youth Tutoring and Mentoring (After School) Program Volunteers** – During the 2017-2018 school year, we are starting a youth mentoring and tutoring program at Johns Creek UMC. We are looking for educators and other willing volunteers who are interested in helping our youth academically. The goal is for students to have a space where they can be tutored in certain subjects and mentor each other as well. It will be a space to grow in our learning as well as work together on group projects, complete homework, and seek help. The current plan is for the program to meet on Wednesday afternoons from 3:30pm-5:30pm. For more information, contact Rev. Brittany Sanders at [bsanders@johnscreekumc.org](mailto:bsanders@johnscreekumc.org) or 770-497-8215.

## GROWING IN OUR FAITH - ADULTS

**Adult Sunday School Class/Small Group Representatives** - A volunteer from each Adult Sunday School class or small group will represent their area on the Adult Education/Small Group Committee. This committee meets 4-6 times a year. Other responsibilities are to keep the classes/small groups informed of new policies and practices, engage volunteers for church wide events, coordinate weekly attendance and work with the Curriculum Coordinator for use of curriculum. They will also bring back suggestions and ideas to the committee for the benefits of all groups. For more information please contact Don Lang at [dglang1@bellsouth.net](mailto:dglang1@bellsouth.net).

**Disciple Bible Study Coordinator** – This volunteer provides overall coordination to the Disciple Bible Study Program at the church. Responsibilities include notifying the church of all Disciple Bible programs, communicating with participants of the class offerings and with facilitators the best practices and training opportunities. They will also order class materials and collect participant fees and will participate in developing post-program engagement for participants after course completion. They attend the Adult Education committee meetings 4-6 times a year. Please contact Don Lang at [dglang1@bellsouth.net](mailto:dglang1@bellsouth.net).

**Adult Education Curriculum Coordinator** – The volunteer provides overall coordination of curriculum materials for adult Sunday School classes and small groups. Responsibilities include working with Adult Sunday School classes & other adult groups in selecting & ordering curriculum for class study, ensuring that all groups follow JCUMC Curriculum Covenant. Volunteer also maintains the Adult Ed Curriculum Library, schedules the curriculum offerings and prepares

periodic curriculum displays. The Coordinator is a member of the Adult Education committee and attends meetings 4-6 times a year. Please contact Don Lang at [dglang1@bellsouth.net](mailto:dglang1@bellsouth.net) for more information.

**Short Term (Weekday Studies) Bible Study Coordinator** – This volunteer will coordinate short term Bible study courses (typically scheduled on a weekday morning or Wednesday evening). Responsibilities are to coordinate with the course teacher on topic, materials and details; arrange for announcements in order to enroll participants; collects costs of books/material from participants. Please contact Don Lang at [dglang1@bellsouth.net](mailto:dglang1@bellsouth.net) for more information.

**Media Center** – JCUMC's Media Center (first floor, Children's Wing) contains a selection of books for adults, youth and children. You can check out books and use the computerized search system to find the titles, authors and subjects available in our collection. The media center is open during church hours.

**Sunday Morning Coffee Ministry Coordinator-Holy Grounds Café** – The Coordinator is responsible for ensuring that class volunteers are scheduled to make coffee each Sunday morning. They also will ensure the supplies are fully stocked each week and communicate with the church with what is needed. The Coordinator is a member of the Adult Education Committee and attends 4-6 meetings each year. For more information, please contact Don Lang at [dglang1@bellsouth.net](mailto:dglang1@bellsouth.net).

**Small Group Ministry** – JCUMC has a Small Group ministry with the purpose of getting to know each other and gathering together for fellowship, study, prayer and reflection. If you are interested in participating in a Small Group, please contact Brian Durham at [brimike2002@gmail.com](mailto:brimike2002@gmail.com)

**Joy (Just Older Youth) Senior Adult Ministry** – This is a fellowship group for ages 55 and up. A luncheon in the Gathering Room is scheduled for the 2nd Sunday of the month from August through April after the 11:00am service. They also meet during the summer months at various restaurants nearby. For more information, please contact Carolyn Hooker at [theotheryou1@gmail.com](mailto:theotheryou1@gmail.com)

**Singles Event Organizers** – The Singles group schedules activities and events. They are looking for 2 co-facilitators for the younger singles program (25-40 year old). Volunteers are also needed to help plan outdoor event leaders for the older singles (40-60+ years old). Please contact Nancy Dunn at [ncdunn@bellsouth.net](mailto:ncdunn@bellsouth.net) for more information.

## GOING INTO THE WORLD TO SERVE – NURTURE

**Meals that Heal** – Our desire is to minister to church members, visitors and members of our community who are in a crisis situation or in a transition that would include immediate family members. This is a short term ministry providing meal assistance on an as-needed basis. Meals that Heal takes over when there isn't another group in the church coordinating the family's needs. Volunteers on this committee will prepare and/or deliver the meal to the family. For more information, please contact Marilyn Crane at [m2crane@bellsouth.net](mailto:m2crane@bellsouth.net).

**Prayer Shawl** – The Prayer Shawl ministry has been an active part of JCUMC for over 10 years. The women and men in this group crochet, knit and quilt prayer shawls and lap blankets to be distributed as needed to friends and members of our congregation. The group meets on the 2nd Wednesday of every month at either 1:00pm or 6:30pm to turn in shawls and pick up yarn supplies. We are happy to teach anyone that would like to learn knitting and crochet skills. If you are interested in joining the blessings of this group, please contact either Vicki Fanning at [vlfanning@yahoo.com](mailto:vlfanning@yahoo.com) or Lisa Wills at [cleamw@comcast.net](mailto:cleamw@comcast.net).

**Prayer Ministry Team** – Our goal is to nurture the members of JCUMC and their extended family and friends by the power of intercessory prayer through Jesus Christ, our Lord and Savior and by sending notes with words of encouragement and hope as seen in God’s love and grace towards all. Members of this team are on a rotational weekly schedule of sending out the notes. Our primary areas of ministry are: intercessory prayer, weekly response to requests for notes, bereavement notes and helping with special events such as Easter Prayer Vigil, National Day of Prayer and Thanksgiving prayers. All letterhead paper, note cards and envelopes are provided and the stamp expense can be reimbursable. For more information, please contact Alma Owens at [alma@owensemail.com](mailto:alma@owensemail.com) or 770-712-1561

**Stephen Ministry** – Stephen Ministry is a program that equips lay persons to provide distinctively Christian one-to-one care to those who are experiencing all kinds of life needs and circumstances, both in our congregation and community. Stephen Ministry is confidential ministry. We walk alongside individuals in times of hardship; bring the love of God to the person in need in a very tangible way; show-up when no one else does; give love, care and support. 50 hours of training and a background check is required. Stephen Ministers work 2 years following commissioning, spending approximately 1 to 1 ½ hours per week with a care receiver and 5 hours a month in Supervision and Continuing Education. For questions or more information please contact Laura Marcy at 404-944-1010 or Rev. Lori Osborn at 770-497-8215.

## **SUPPORT GROUPS**

**DBSA** – There is a lot of misunderstanding about depression and especially bipolar disorder. Both can be isolating illnesses, but the DBSA support group can help you connect with others who have been there as well. DBSA meets the 2nd & 4th Tuesday of each month at 7:00pm AND the 1st & 3rd Thursday of each month at 2:00pm. Meetings are held in room 200 of the Education Building. For more information, contact us at [DBSA@JohnsCreekUMC.org](mailto:DBSA@JohnsCreekUMC.org).

**Career Network** – We provide job search opportunities and networking support of JCUMC members and the greater North Atlanta community. Our desire is to help people make successful career transition by effectively using our God-given gifts and talents. This ministry helps with area networking and other facets of job search, including interviews, resumes, job boards, focus, marketing plans, etc. The group meets every 2nd Wednesday of each month at 7:00pm in room 218 of the Educational Building. For questions or more information please contact Craig Flugel at 770-905-4155 or [flugelca@aol.com](mailto:flugelca@aol.com).

**CanCare** – Fighting Cancer with Hope – CanCare provides one-on-one support to those in our community who have been newly diagnosed with cancer. Can Care volunteers use their personal experience with cancer to make the journey less frightening for someone who is currently battling cancer. JCUMC is partnering with several churches in our community to provide this much needed ministry. If you are a cancer survivor or if you have been recently diagnosed with cancer, please contact the leaders at [CanCare@JohnsCreekUMC.org](mailto:CanCare@JohnsCreekUMC.org).

**Compassionate Friends** – For parents grieving children at any life stage. This support group is for parents who have lost a child before birth, at birth, as a child, teen or adult. It meets on the 1st Tuesday of each month at 7:00pm. For more information, please email at [CompassionateFriends@JohnsCreekUMC.org](mailto:CompassionateFriends@JohnsCreekUMC.org).

**PFLAG** – PFLAG provides opportunities for dialogue about sexual orientation and gender identity and acts to create a society that is healthy and respectful of human diversity. The group now has a separate group for teens and younger adults. PFLAG meets the 3rd Tuesday of each month at 7:00pm in rooms 315, 320 & 322 of the Education Building. All are welcome. For more information, contact us at [PFLAG@JohnsCreekUMC.org](mailto:PFLAG@JohnsCreekUMC.org).

**Us TOO** – Us TOO helps prostate cancer patients and their caregivers find the resources they need to fight their disease. Us TOO provides support groups for men and their families with free information, materials and peer-to-peer support so they can make informed choices on detection, treatment options and coping with ongoing survivorship. This group meets the 3rd Tuesday of each month at 7:00pm in room 201 of the Education Building. For more information, please contact [UsTOO@JohnsCreekUMC.org](mailto:UsTOO@JohnsCreekUMC.org).

**AA** – AA is a fellowship of men and women who share their experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism. The only requirement for membership is a desire to stop drinking. This group meets every Monday, Thursday and Sunday at 7:30pm in room 204. For more information, email [SupportGroups@JohnsCreekUMC.org](mailto:SupportGroups@JohnsCreekUMC.org).

**NA** – is a nonprofit fellowship of men and women for whom drugs had become a major problem. This group meets every Monday and Tuesday at 7:30pm in room 203 and every Saturday at 10:00am in room 203 of the Education Building. For more information, email [SupportGroups@JohnsCreekUMC.org](mailto:SupportGroups@JohnsCreekUMC.org).

**Nar-Anon** – Nar-Anon is a fellowship for those affected by someone else's addiction. As a Twelve-Step Program, we offer our help by sharing our experience, strength and hope. The only requirement for membership is that there is a problem of addiction in a relative or friend. This group meets every Tuesday and Thursday at 7:30pm in room 209 of the Education Building. For more information, email [SupportGroups@JohnsCreekUMC.org](mailto:SupportGroups@JohnsCreekUMC.org).

### GOING INTO THE WORLD TO SERVE – MISSION

**Community Interaction Committee** – This committee is made up of a group of volunteers who enjoy attending fun community events and spreading the word about all the wonderful things JCUMC has to offer. There are several large events we attend each and we're always looking for new opportunities to make new disciples. Our committee also attends several events of the church campus when large numbers of community visit: the annual Easter Eggstravaganza brings approximately 600-700 people to our church each year. Having more volunteers allows the committee members to pick and choose which events are of most interest to them. We would love to have your help. Please contact Stephanie Williams at [Stephanie.Williams@tivityhealth.com](mailto:Stephanie.Williams@tivityhealth.com) for more information.

**Scouting** – JCUMC sponsors several scouting units and allow even more to use our facilities free of charge. There are opportunities to get your kids involved in a pack or troop or serve as a volunteer leader. For more information please contact Kerry King at [kingkerry@bellsouth.net](mailto:kingkerry@bellsouth.net).

**Domestic Mission Chair** – This position helps coordinate our mission work that is out of the Atlanta area but in the US. The church has done long weekend and full week trips. The position would help find good opportunities and recruit teams for service. For more information please contact Mike Dudgeon at [mjdudgeon@gmail.com](mailto:mjdudgeon@gmail.com).

**Great Weekend of Service** – Each fall, hundreds of volunteers from Johns Creek UMC go out into the community to share the love of Christ. At this favorite outreach event, all ages put their faith into action as they serve those in need across Atlanta. We share our time and talents with charitable agencies that JCUMC supports. This year, we will expand our Great Weekend of Service to Johns Creek community. For more information, please contact Neron Hinton at [neron@hinton-sales.com](mailto:neron@hinton-sales.com)

**Norcross Cooperative Ministries** – NCM is a non-profit organization serving Gwinnett County residents with financial assistance, food, clothing, household goods, medical needs. JCUMC assist

NCM with food drives, supporting the Adopt-A-Family campaign, donating clothing and household goods as well as volunteering in a variety of roles at NCM. For more information, please contact Tom Fishburne at [tconfish63@yahoo.com](mailto:tconfish63@yahoo.com).

**Trinity Soup Kitchen** – Trinity Table began in 1981 and over the years has provided food every Sunday for those in need in the Atlanta area. They currently serve up to 250 hungry and/or homeless guests every Sunday. JCUMC provides and serves meals at Trinity Table twice a year, once in May and once in October. If you are interested in helping in this ministry, please contact Natalie Spradling at [nspradling@comcast.net](mailto:nspradling@comcast.net).

**Quarterly Church Work Day** – The church gets together on a Saturday to do service work around our property. This includes painting, landscaping, spreading pine straw, and other property maintenance. This is a great way to meet other church members, keep our campus looking cared for and serve in an easy to access manner. For more information please contact Mike Dudgeon at [mjdudgeon@gmail.com](mailto:mjdudgeon@gmail.com).

**Adopt-A-Family** – As an outreach of love from the is to provide Christmas to families identified as having need of assistance by the Norcross Cooperative Ministries, our partner in this mission. The Co-op provides family information and JCUMC members adopt these families providing gifts, wrapping, grocery gift card for a Christmas meal and a Bible. Our volunteers may assist in the family adoption process; helping in the gift collection and delivery process; and even participating in the gift distribution to the families. The Co-op also runs a packing event at the church where volunteers “shop” for unadopted families in “stores” of donated items. You can participate in the set up and dismantling of the stores. The Adopt-A-Family campaign runs from October through early December. For more information, please contact Wally and Linda Haislip at 770-729-0117.

**Rise Against Hunger** – In one afternoon each year, members and friends of JCUMC help pack 100,000 meals as part of a global movement to end hunger. Partnering with Rise Against Hunger, volunteers will assemble nutritionally balanced meal kits to be distributed through RAH’s global network. There are 2 shifts on that afternoon for volunteers. For more information, please contact Brian Durham at [brimike2002@gmail.com](mailto:brimike2002@gmail.com) or Nathan Yancey at [nyancey@hargrove-epc.com](mailto:nyancey@hargrove-epc.com)

**Smart Lunch Smart Kid** – Many children in our community do not have lunches in the summer. We have the opportunity to help with that! Throughout the summer groups can purchase, assemble and deliver 90 lunches and socialize with these wonderful children. This is our 4th year being a part of this wonderful community. Your group can bring games, chalk, hula hoops, bubbles, or whatever you want to play together. Lunches may consist of sandwiches, wraps, chips, granola bars, fruit, water or box drinks, etc. This is a perfect opportunity for Sunday School classes, Scout troops, small groups, neighborhood groups. For more information contact Sally Bates at [sallyebates@hotmail.com](mailto:sallyebates@hotmail.com)

**Commission on Religion and Race** – In keeping with the Book of discipline, JCUMC has created a Commission on Religion and Race. This commission seeks to educate about, organize around and advocate for racial justice and inter-faith dialogue in Johns Creek. Volunteers are welcome! For more information, please contact David Brewer at [davebrewer.2011@gmail.com](mailto:davebrewer.2011@gmail.com)

**UMCH Foster Care** – This position will help coordinate volunteers to assist foster parents in our area. It does not involve fostering kids directly. The coordinator would recruit and sign up church member volunteers to provide meals, babysit, tutor, or do other enrichment for those children placed in area foster families. Please contact Mike Dudgeon at [mjdudgeon@gmail.com](mailto:mjdudgeon@gmail.com) for more information.

**International Mission Chair** – This position helps coordinate our mission work that is outside the US. We have a very regular Guatemala trip, and there have been others to the Bahamas and Honduras. The position would also help find good opportunities and recruit teams for service. Please contact Mike Dudgeon at [mjdudgeon@gmail.com](mailto:mjdudgeon@gmail.com).

**United Methodist Women** – United Methodist Women at JCUMC is composed of all the female members at our church. We have 7 self-operating Circles, who study, serve, and grow together. UMW runs three fundraisers every year: a large Children's Consignment Sale in the fall and spring, and a Christmas Cookie Sale in December. Our annual retreat is in January, and will be at the Dillard House in 2018. For more information, please contact Diane Durham at 706-340-6045 or [diane\\_shannon@yahoo.com](mailto:diane_shannon@yahoo.com).

**United Methodist Men** – United Methodist Men is an active group of church men who engage in social, service and support activities. UMM has an annual golf tournament, conducts a yearly spiritual retreat in Dahlonega, sponsors the church BBQ, and assists in many other missions of the church. There are also many social and fellowship opportunities during the year including small men's groups that meet weekly. Please contact Mike Cleland at [clelandfamily1994@gmail.com](mailto:clelandfamily1994@gmail.com) for more information.

**Youth Recreation Committee** – There are several areas in the Recreation Ministry where support and assistance is always appreciated. Committee members are able to assist with marketing and communication, fields, and various events throughout the year. This ministry committee currently meets every 2nd Wednesday of each month at 7:00pm. The Recreation Department touches many lives within the community. This is a wonderful outreach area to make a difference in a life. For questions and more information, please contact George Wilson at 770-497-8215.

**Recreation – Coach** – Volunteers for this ministry receive a tremendous double blessing. We are the liaison for JCUMC to the non-member participants in our ministry. We also have personal contact with the JCUMC members involved in the recreation ministry, influencing their growth and development. Coaches are needed seasonally as we move through the Recreation sports calendar. Coaches are encouraged to attend a Coaches Certification Class prior to the start of the season. They help participants learn sports, while welcoming and inviting them to JCUMC. For more information please contact George Wilson at 770-497-8215.

**Recreation Administrative Assistance** – The seasonal sport activities and events can at times create an overwhelming workload for the JCUMC staff and an extra set of hands is greatly appreciated. If you want to be part of the Recreation Ministry, but have no interest in playing sports, we need your help with everyday office tasks. Please contact George Wilson at 770-497-8215 for more information.

**Fit Camp** – This is an exercise program for anyone from JCUMC or the community. It is led by a person fitness trainer. The class meets on Tuesday and Thursday from 9:30am-10:30am. There is a fee to participate in the program. For more information, please contact the group at [Fitcamp@JohnsCreekUmc.org](mailto:Fitcamp@JohnsCreekUmc.org).

**Saintly Sewing Sisters** – We are a group of women who are concerned and caring for other sisters in third world countries. We meet 1-2 times a month both day and evening if you work. Our purpose is to make sanitary products and ship to those with whom we have connected. We need saints/sisters who can measure, cut, fold, sew and serge and donations for materials. We have fun and helping. For more information contact Jean Taff at 678-341-9147 or Dianna Aichele at 918-810-3769.

## ADMINISTRATIVE/CHURCH SUPPORT

**Church Council** – The Church Council serves as the governing body of the church, establishing and reviewing ministry goals and strategies and providing leadership to ensure that the church has the financial, human and physical resources to fulfill its mission. The Charge Conference elects members to the Church Council upon recommendation of the Lay Leadership Committee. Those interested in serving on the Council are welcome to self-identify.

**Board of Trustees** – The Board of Trustees manages the real and personal assets of the congregation on behalf of the United Methodist Church. The trustees' work includes setting and managing building policies, evaluating building needs, and ensuring that the church has adequate plans and funds for maintenance, renovation and construction of facilities. The Charge Conference elects up to 9 members to the Board of Trustees. Trustees serve a three-year term. Lay Leadership Committee will recommend individuals to fill vacant positions, but those interested in serving on the trustees are welcome to self-identify.

**Finance Committee** – The Finance Committee provides for the efficient, transparent and accountable management of the church's financial resources. Its work includes establishing and managing the church's ministry budget, planning fundraising for the church's ministry priorities, and creating and reviewing financial policies. The Charge Conference elects members to the Finance Committee as needed upon the recommendation of the Lay Leadership committee. Those interested in serving on the Finance Committee are welcome to self-identify.

**Stewardship & Generosity Team** – This committee is a sub-committee of the Finance Committee. Our main function is nurturing generous living in everyone connected with our congregation and faith community. As Christians, we have a personal need to give back to God in every dimension of life. Responsibilities of the Stewardship and Generosity team are wide in scope and include: creating a plan to build a congregational culture of generous-hearted living including strong stewardship education for all ages; reporting focused on changed lives; a ministry-centered budgeting process; and a connection to mission that identifies giving as an investment in God's work. We encourage individuals to grow more vibrant and faithful as stewards of the gifts God has entrusted to them. These gifts include their time, abilities, money, assets, relationships, involvement and advocacy for others. The Stewardship and Generosity Team meets the first Tuesday of each month from 7:00pm-8:00pm at JCUMC. For more information contact Janice Duggins at [jandug@bellsouth.net](mailto:jandug@bellsouth.net)

**Endowment Committee** – Endowments are permanent funds which have been established by a donor to the church to provide a perpetual stream of income designated for a general or specific purpose. The Endowment Committee will identify members of the congregation who have both the financial resources and the desire to support the church's ministry through one or both of the two types of endowments; meet with those interested members to explain how the endowment can be set up, its benefits to the church and how it will work; manage the fund created by the endowments to obtain the most beneficial return to the church. Individuals within the church who work in such diverse areas as law, taxation, sales or accounting will be of great benefit to the committee and are encouraged to contact Tom Fishburne at [tconfish63@yahoo.com](mailto:tconfish63@yahoo.com)

**Lay Leadership Committee** – Lay Leadership Committee provides for the leadership needs of the church through training and recruiting. It recommends to the annual charge conference members, leaders of governance committees and ministry teams. The Charge Conference elects up to 9 members to the Lay Leadership Committee. Members serve a three-year term. The Lay Leadership Committee will recommend individuals to fill vacant positions, but those interested in serving on this committee are welcome to self-identify.

**Staff-Parish Relations Committee** – Staff-Parish Relations Committee (SPRC) represents and interprets the church’s needs, ministry goals and circumstances in employment conversations with the lay staff. It also represents and interprets these considerations to clergy, staff and to the bishop and district superintendent in the appointment of clergy. The SPRC’s work includes setting and managing employment policies, evaluating staffing needs, establishing compensation for lay and clergy employees, and reviewing staff performance. The Charge Conference elects up to 9 members to the SPRC. SPRC members serve a three-year term. The Lay Leadership Committee will recommend individual to fill vacant positions, but those interested in serving on the SPRC are welcome to self-identify.

**Front Desk Volunteers** – The front desk at the main entrance is staffed by our congregation volunteering during office hours. Greeting members and visitors with hospitality; answering phones and questions; giving directions; and assisting with projects are the priorities. Currently we have scheduled volunteers and substitutes but we are always looking for people who want to be the first impress of hospitality at JCUMC. For more information, please contact Dawn Keller at [dkeller@johnscreekumc.org](mailto:dkeller@johnscreekumc.org) or 770-497-8215.

**Front Desk Volunteer Coordinator** – This volunteer would be the liaison between those who serve at the front desk and staff, coordinating the volunteer schedules and ensuring that all timeslots are filled each month. For more information, please contact Dawn Keller at [dkeller@johnscreekumc.org](mailto:dkeller@johnscreekumc.org) or 770-497-8215.