JOHNS CREEK UNITED METHODIST CHURCH

BACKGROUND CHECK CONSENT FORM

_____**Volunteer** _____**Applicant** _____**New Employee**

_____**Current Employee** _____**Other, please specify**_____

Name _____
(First) (Middle) (Last)

Address _____

City_____**State**_____ **ZIP**_____ **Maiden name (if Applicable)** _____

Previous Address if Less than 3 years at above address:

Address _____

City_____**State**_____ **ZIP**_____

Social Security Number __ __ __-__ __-__ __ __ __**Date of Birth(M/D/Y)**(_____/_____/19 ____)

Driver's License # _____ **State Issued**_____**Exp date:**_____

I, _____authorize Johns Creek United Methodist Church to conduct a background check obtaining my personal information, including but not limited to: employee records/references, criminal records, sex offender registry check, driver's license check, personal references, education records, professional credentials, etc.

I understand that Johns Creek UMC will contact information/reporting agencies for assistance and hereby release and hold harmless (without liability) any person, firm or organization providing information in accordance with this authorization.

If applicable, I certify that the information contained in my application and accompanying resume, is true and complete to the best of my knowledge. I understand that any false statement, omission or misrepresentation is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when the discovery is made.

I understand and agree that nothing contained in this application, or conveyed during an interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be at will, without fixed terms and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or JCUMC. No promises regarding employment have been mad to me and I understand that no such promise or guarantee is binding upon JCUMC unless made in writing.

I understand that completing this application does not indicate that there is a position open and does not obligate JCUMC to hire. If hired, I agree to abide by JCUMC policies and procedures. JCUMC reserves the right to revise its policies or procedures, in whole or in part, at any time.

I understand that my employment is conditioned on a background check. I authorize JCUMC to thoroughly investigate all statements contained in my application and/or resume, and I authorize my previous employers and references to disclose information regarding my employment, character and general reputation without giving my prior notice of such disclosure. In addition, I release JCUMC, any former employers and any references listed from any all claims, demands, or liabilities arising out of or related to such investigation or disclosure.

I hereby authorize JCUMC to request local sheriff/police departments to release information regarding any record of charges or convictions contained its files, or in any criminal file contained on me., whether said file is local, state or national. I release said departments from all liability that may result from any such disclosure made in response to this request.

Print Name_____

Signature_____**Date**_____

08-2004