

# Angels' Attic - Spring 2012 Seller Information Sheet

## Children's Consignment Sale

*"Let the little children come to me, and do not hinder them, for the Kingdom of God belongs to such as these."*

**Mark 10:14**

**Welcome to Angels' Attic!** Johns Creek United Methodist Church's semi-annual consignment sale is sponsored by our United Methodist Women. Sellers receive 70% of their total sale and the UMW receives 30%, which is donated entirely to local, national and international women's mission & outreach projects including Maua Methodist Hospital Service Fund, Kenya Interfaith Children's Movement, Stipend for Candler School of Theology Student, and Murphy Harpst Children's Home-

**Registration Fee \$ 10.00** (this is to be paid via PayPal or \$10.50 if paying via personal check) This includes 350 items. If you go over this amount, you will be charged an additional \$10.00 fee. You need at least 25 items to participate. You will receive an invoice via PayPal within 5 business days of registering and payment is due within 5 business days of registration. Registration ends Feb 23rd. If you register after Feb 24th, the fee is \$15.00. If you cancel after March 3rd, your registration fee will not be refunded. Also, if you cancel AFTER March 3rd, you will be expected to satisfy your volunteer hours. If you are not able to volunteer (after canceling late), you will need to pay a \$30 penalty.

Once you have read all of the information below go to [www.myconsignmentmanager.com/angel](http://www.myconsignmentmanager.com/angel) to register. If you have any questions, please contact [angelsatticjumc@gmail.com](mailto:angelsatticjumc@gmail.com).

Childcare will be provided for workers Thursday from 8:00am-2:00pm & 4:00 - 7:00pm & Friday from 8:00am-2:00pm.

**You MUST register your children for childcare.** Email **Becky Rottman** for childcare needs [chefbeckysue@yahoo.com](mailto:chefbeckysue@yahoo.com). This will be enforced this year - if you do not register, your child will not be accepted into childcare.

### IMPORTANT DATES FOR SELLERS/VOLUNTEERS

#### **Wednesday, March 7th**

6:00pm - 8:00pm **Drop Off** by appointment every 15 minutes

#### **Thursday, March 8th**

7:30 am - 12:00 pm **Drop Off** by appointment every 15 minutes (we will not take any other items after 12:45pm)

3:00 pm - 6:00 pm Presale **for committee**

4:00 pm - 6:00 pm Presale **for volunteers 6 or more hours worked** (no buyouts)

5:00 pm - 6:00 pm Presale **for volunteers 3 or more hours worked or buyout**

6:00 pm - 8:00 pm Open to public

#### **Saturday, March 10th**

7:30am - 8:00am **50% off Presale** (sellers that worked 3 or more hours, no buyouts)

2:30pm - 3:30pm **Sellers pick-up items not donated**

### PUBLIC SALE DATES

#### **Thursday, March 8th**

6:00 pm - 8:00 pm

#### **Friday, March 9th**

8:00am - 1:00pm

#### **Saturday, March 10th**

8:00am - 1:00pm 50% off sale (selected items) for public

**VERY IMPORTANT:** Children will not be allowed in the **sale area** during drop off or during the presale. Childcare is provided during select hours. *You MUST register your children for childcare.*

If you have any questions not answered here, please contact Susan Moss, [angelsatticjumc@gmail.com](mailto:angelsatticjumc@gmail.com).

**\*\*\*New this year:** You must bring a self addressed, stamped envelope to drop off. All checks will be mailed this year. Also, we no longer accept VHS tapes.

## Seller Information

**CLOTHING** - Limit **35** outfits per gender of 0 - 12 months. We do this because we want you to choose your best.

~ **NO maternity** will be accepted.

~ **NO underwear** will be accepted.

~ **NO jewelry** will be accepted.

- Very gently worn, no stains, **current styles** for **spring and summer** only.
- Girls up to size 16 - Boys up to size 18 (we do not accept juniors sizes)
- **All clothing must be hung** (Onesies, bibs, socks can be bagged in sets)
- Hangers **must face** left (looks like a question mark when looking at the front of the piece of clothing). Also, if using wire hangers, please make sure you pin at the top of the hanger vs. the bottom.
- At drop off your items must be in size order by gender.

**SHOES** - Limit **20** pairs.

- Very gently worn, **must** be clean. Current season only.
- Secure shoes together with a twist tie, or put in **large** plastic baggies.
- Adhere tags to bags with tape over the top half & sides of the tag only, not over barcode

### **TOYS**

~ **NO stuffed animals**. Baby dolls and electronic animals will still be accepted.

- Puzzles, books, CDs, videos, DVDs & computer games, indoor & outdoor toys, just about anything is accepted. Small toys/game pieces **must** be in a Ziploc Bag and **taped** shut.
- Place batteries in toys. Toys **must** work to be accepted.
- We will **not** accept toy guns or weapons of any kind.
- We will **not** accept Nintendo, Sega, PlayStation, Game Cube, Xbox, etc., or any games that go with these systems. We do accept DS, DSi and Leapsters & games.
- We will **not** accept VHS tapes.

### **BABY EQUIPMENT, FURNITURE, ACCESSORIES**

~ **No pacifiers, bottle nipples, teethers**.

~ **No bedding accepted, unless it in boutique exceptional condition and must include matching accessories or lamp or rugs. (cannot be just a nice quilt) These just do not sell and take up floor space.**

- All baby equipment, children's furniture and children's accessories are accepted.
- All items must be clean and in good condition.
- Diaper genies and toddler potty seats must be free of any odor.

**INVENTORY SHEETS** **Must have a copy of your print out at drop off. Must also bring a self addressed, stamped envelope.**

- Price items in whole or half-dollar increments.
- A good rule of thumb is **1/3** of the new price for good condition, **1/4** of the new price for fair condition. Evaluate your prices - would you pay that amount?

### **TAGGING YOUR ITEMS**

- If you are a returning seller, please remove all SOLD and DONATED items. Transfer only items into the sale that are going to be sold. **Do not transfer items that are not season appropriate. Please make sure your previous seller number digits match our sale. This sometimes causes cashier errors and could cause you not to receive your proceeds.**
- If you find you need assistance using the system, please email angelsatticjcumc@gmail.com for a manual.
- Cardstock (found at any office supply) at least 60# is mandatory. White color.
- Use **SAFETY PINS** only when tagging clothing - **NO tiny ones**. Do **not** use straight pins. If possible, pin ABOVE the dotted line on tag
- Use "normal" print mode when printing tags and make sure your printer has sufficient ink when printing your tags. **Do not** use "best mode" when printing your tags. The Bar code must be crisp and clear, bars cannot run together. You must have a full ink cartridge.
- When looking at your item on the hanger (hanger hook looks like a question mark), pin

tags with **safety pins** to the **front right of** the garment. (AGAIN this is when you are looking at the garment and the hanger is a question mark.) So hook of hanger faces in toward the rack and the tag is on the outside of the rack. If not, you will be asked at drop off to re-do your hangers or tags.

- If you have items in Ziploc bags, tape your tags to the outside of the bag.
- To adhere your tags to plastic toys, furniture, etc., use **clear packing tape**, across the top half of the tag. **NO** masking tape. Try not to tape over something that will tear and damage an item. (like the cover of some books)
- Try not to put tape across the barcode.

#### **WHAT SUPPLIES DO I NEED?**

- Safety pins (no tiny pins accepted)
- Hangers
- White cardstock only to print tags
- Clear packing tape to secure tag to toys (do not use masking tape or straight pins to adhere tags)
- Ziploc bags, large and small
- A printer with a full ink cartridge

#### **PRESALE**

- All sellers must work a shift one of the 3 days.
- All sellers and volunteers will have the privilege of shopping the presales.
- Only you will be allowed in the presales, no other adult family member, friend or children will be permitted in the presale. The only exception is if you are unable to come, you may send one person in your place.

#### **MISCELLANEOUS INFORMATION**

- You can choose to donate unsold items; we deliver them to our mission on Saturday.
- **All items not picked up by 3:30pm on Saturday March 10<sup>th</sup> WILL BE donated. There will be NO EXCEPTIONS. If you do not pick up your items, or I have to call you on Saturday, \$30.00 will be deducted from your settlement check.**
- You may have a friend or family member pick up your items for you.
- We do our best to ensure that your items are protected during the sale and all unsold items returned to you if you are not donating. Please understand Angels' Attic cannot be held responsible for missing, damaged, or miss-tagged items.
- You MUST show up for your volunteer time on the day you signed up to volunteer in the system. Not showing up, arriving very late, or coming on the wrong day, will result in \$30.00 being deducted from your settlement check.
- If you are signed up to volunteer during presale, you can't shop as part of your volunteer time.